
Paice Tax and Accounting, Inc.

120 South State Street, Suite D · Clearfield, UT 84015
Phone (801) 774-0498 · Fax (801) 774-6249 · www.paicetax.com

Coronavirus Update

UPDATED MONDAY, MAY 11, 2020

Dear Paice Tax and Accounting Clients,

Beginning last week, we resumed in person appointments in our office. In order to stagger the appointments to limit the number of people in the office at any given time we are seeing clients by appointment only. Our hours are M-F 9:00 am to 5:00 pm. You can call our office at 801-774-0498 to setup an appointment. We ask that while in our office you practice recommended social distancing guidelines of 6 feet, and avoid coming if you are feeling sick, or displaying Coronavirus symptoms such as fever, or cough.

The IRS as well as the state of Utah and most other states, have extended the 2019 tax year filing deadlines until July 15, 2020. No late filing penalty, late payment penalty, or interest will be assessed for returns filed and paid by that date. If you cannot get your information together by that date, we can still file for an extension on individual returns to extend the due date until October 15th. Please note that this additional 3-month extension is an extension to file only, not an extension to pay. To avoid the failure to pay penalty and interest charges, the tax due needs to be estimated and an estimated payment must be submitted by the July 15th filing deadline.

We understand that some people may not yet be comfortable with coming in for an in-person appointment, or due to work schedules, etc. it may not be convenient. We are happy to continue to assist clients remotely if this is a better option for you and your family.

We will maintain our locking drop-box on the outside of our office next to the front window to allow clients to drop off tax documents. Alternatively, you can upload documents to us through our secure client portal via our website, at www.paicetax.com. You can also mail your documents to us via U S Mail. *Please do not send confidential tax-related documents, such as W2s or 1099s, to us as attachments to an e-mail. Your information is not safe when sent as an attachment, and e-mail attachments can contain malware that could compromise our computer network. For this reason, we have implemented a strict "no-click" policy for e-mails with attachments.* We will not open any e-mail attachments, and the e-mail will be deleted.

All drop-off tax returns will be worked on a first-come, first-served basis. We will either call you via telephone or arrange a video chat session using the ZOOM video chat app. We will then return your completed returns to you for your signature either by mail or through our secure client portal. Payments to us may also be made via our client portal.

If you have any questions, please give us a call at 801-774-0498, or you can text us at the same number.

Thank you for your cooperation and understanding during these trying times.

Sincerely,



Dave Paice, EA
President, CEO



Personal & Business Income Taxes
Payroll & Quarterly Tax Reporting
Entity Setup • Accounting & Bookkeeping